

Open AIAA GHS council positions and descriptions (2023-2024 council year)

Chair

- Chief Executive Officer of the Section
- Leads the Council and the Section and is ultimately responsible for the success of all Section missions and functions
- Responsible for mentoring the Vice Chair and other Council members to prepare them for increasing leadership roles
- Serves a one-year term
- Average Time Commitment: 3-4 hours a week

Vice chair

- Vice Chair position is a “training ground” for the Chair’s position
- Serves as Chair in the Chair’s absence or performs duties as delegated by the Chair
- Serves a one-year term
- Average Time Commitment: 3-4 hours a week

Secretary

- Prepares agendas and takes minutes at Section Council meetings
- Keeps permanent Section records for the benefit of future sections to review past activities
- Serves a one-year term

Treasurer

- Treasurer is the keeper of the Section finances
- Prepares, monitors and maintains budget
- Files tax-return and prepares end-of-year audit
- Serves a one-year term

Vice chair, Mobile chapter

- Chief executive officer of the AIAA Mobile Chapter (which is a part of the GHS)
- Organizes activities for members in the Mobile area
- Serves a 2-year term

Education director

- Responsible for organizing professional development and continuing education courses by gauging the interests of the membership
- Serves a 2-year term

Liaison to professional societies

- Represents AIAA GHS interests within Huntsville/Madison Chamber of Commerce and other professional activities (HATS, IEEE, ASME, etc.)
- Shares information about events with other organizations in the local region that maybe of interest to our members
- Serves a 2-year term

Pre-college outreach director

- Responsible for AIAA GHS's participation in all STEM K-12 related activities
- Some events/activities under this position are:
 - Participation at local STEM events (STEAMFest, Von Braun Astronomy Day)
 - Essay Contests
 - Quiz Bowl (Rocket City Invitational)
 - Annual Scholarships
 - Great Paper Airplane Contest
- Serves a 2-year term
- Average Time Commitment: ~2 hours a week

Public Policy Director

- Acts as both the organizer for local policy activities as well as liaison for region and national policy initiatives
- Serves a 2-year term

All council members are expected to attend the monthly council meeting (~1 hour). Attendance is critical since the council needs quorum to do business. Council meetings are hybrid.